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BOARD OF REGENTS

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Minutes

Board of Regents = Proprietary Schools Advisory Commission **August 7, 2012**

The Louisiana Board of Regents = Proprietary Schools Advisory Commission met on Tuesday, August 7, 2012, at 10:08 a.m. in Room 1-165 of the Claiborne Building, Baton Rouge. Chair Bender called the meeting to order and the roll was called.

Commission Members Present

Ralph Bender, Chair
James Dorris
Keith Jones, Vice-Chair
Raymond Lalonde

Staff Members Present

Chandra Cheatham
Kristi Kron
Carol Marabella

Commission Members Absent

Tina Begnaud
Richard D=Aquin
James Fontenot
Gloria Simmons

Guests Present

(See Appendix A.)

Chair Bender informed Commission members that five members of the Commission must be present for a quorum. However, since (1) the Commission is advisory in nature, (2) no action of the Commission is binding, and (3) the Board of Regents has final authority in matters of proprietary schools, it was his suggestion that the members present make recommendations to the Board of Regents, noting that the recommendations were those of the four members present and not of the Commission. Assistant Attorney General Katherine Green responded that this procedure was appropriate for an advisory commission. Commission members agreed with Chair Bender=s suggestions and instructed staff to include this matter in the minutes.

The first item of business was the approval of the minutes from its meeting of May 8, 2012.

On motion of Mr. Lalonde, seconded by Mr. Jones, the Proprietary Schools Advisory Commission members present adopted the minutes of the May 8, 2012 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission members present was three Associate in Occupational Studies (AOS) Degree applications from Blue Cliff College, located in Alexandria, Louisiana. Dr. Joanitt Montano, Vice President of Academics, Ms. DaKenya Douglas, Vice President of Compliance, and Ms. Terryn Webster, Compliance Administrator, were in attendance to represent the school.

Ms. Cheatham reminded the Commission members present that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation (Blue Cliff College--Alexandria is accredited by the Accrediting Commission of Career Schools and Colleges) and that the Board of Regents must approve all AOS degree program offerings.

The proposed curriculum for the AOS Degree in Clinical and Administrative Medical Assisting (online) is 97.0 quarter credit hours and full-time students should be able to complete the program requirements in 18 months. The curriculum for both the traditional classroom delivery format as well as the online delivery of the AOS Degree in Health Information Management, Medical Billing & Coding is 99.0 quarter credit hours and full-time students should be able to complete the program requirements in 18.0 months. Blue Cliff College=s proposed AOS degree programs had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the proposed AOS degree programs to be offered by the Alexandria Campus of Blue Cliff College, it was clarified that the completion of the clinical component is a prerequisite of the Clinical and Administrative Medical Assisting (online) program, participants in the externships do not receive remuneration, and there is a difference between the current Clinical and Administrative Medical Assisting diploma program and the proposed AOS Degree in Clinical and Administrative Medical Assisting (online) program.

On motion of Mr. Lalonde, seconded by Mr. Jones, the Proprietary Schools Advisory Commission members present recommend that the Board of Regents approve the Associate in Occupational Studies Degree programs in Clinical and Administrative Medical Assisting (online); Health Information Management, Medical Billing & Coding (Traditional Classroom); and Health Information Management, Medical Billing & Coding (online) at Blue Cliff College--Alexandria, located in Alexandria, Louisiana.

The next agenda item considered by the Commission members was operating license renewals. Ms. Marabella informed the Commission members present that the twenty-two (22) schools seeking renewal were in complete compliance, having met all the legal and

administrative requirements to be re-licensed.

Following further discussion,

On motion of Mr. Jones, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission members present recommend that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses):

Advance Healthcare Institute, LLC (05/26/11)
Blue Cliff College--Alexandria (05/25/06)
Cameron College (06/29/83)
Central Louisiana Medical Academy (06/24/99)
Cyber Academy (05/25/00)
Delta College of Arts & Technology (06/25/92)
Dental Careers Institute, LLC (05/26/11)
Diesel Driving Academy (Baton Rouge) (06/25/87)
Eastern College of Health Vocations--Shreveport (05/27/04)
God=s Way--Project Excel, Inc. (05/26/11)
Louisiana Institute of Massage Therapy (06/25/92)
Nashville Auto-Diesel College (05/22/03)
New Horizons Computer Learning Center--New Orleans (05/25/00)
Oak Park School of Dental Assisting (05/28/09)
Ouachita Truck Driving Academy, LLC (05/22/03)
Promise Pride Career College (05/26/11)
Remington College--Baton Rouge Campus (05/26/11)
Remington College--Lafayette Campus (05/26/11)
Remington College--Shreveport Campus (05/26/11)
Southern Medical Corporation School of Ultrasound (06/26/97)
Virginia College (05/27/10)
Virginia College (Shreveport) (05/26/11)

Ms. Marabella informed the Commission members present that there were two institutions that chose not to renew their license: Casino Games Consulting, LLC (06/26/11) and Lafayette General Medical Center (06/27/96). Staff will follow through in attempting to secure the student records from these closed schools.

The next item on the agenda was an update on program approvals. Chair Bender

reminded the Commission members that staff approved these updates administratively and course approvals were being shared with the Commission members for information purposes only.

Under Report from Staff, Ms. Marabella informed the Commission members present that staff will have financial and numerical summaries to present to the Commission at its September meeting as well as several initial applications. In addition, staff continues to strive to serve the proprietary schools, their students, and the public on a daily basis.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 11, 2012, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting ended 10:27 a.m.

APPENDIX A

GUESTS

DaKenya Douglas

Blue Cliff College

Katherine Green

LA Department of Justice

Joanitt Montano

Blue Cliff College

Terryn Webster

Blue Cliff College